simplifying human resources

Regardless of your public agency's size, type or geographical location, CODESP has the ideal web-based talent assessment tools to fit your needs. Improve candidate quality, hire more efficiently, cut costs, and boost employee performance.

CODESP is a public Joint Powers Agency. CODESP was formed over thirty five years ago to provide a more effective and efficient central resource to develop test materials needed to hire public employees. By utilizing CODESP services, public agencies improve their selection procedures so that they can develop valid employee test instruments to meet Federal and state employment regulations. CODESP's test materials allow agencies to determine the KSAs and competency levels of applicants required for success on the job prior to hiring them. This saves money by maximizing the potential to hire qualified employees who are capable of performing the essential functions of the job.

<u>**WEBSITE TOOLBAR GUIDE**</u>
Most documents only visible to customers after login

Join CODESP
Information about registration and fees.

Resources
Most of the Resource Library is secure and not accessible unless you have a login name and password. Customers have access to the full Resource Library of HR information and guides.

Test Materials
Sample writing exercises, supplemental application forms, performance tests and in-baskets are posted in the secure area of the website under Test Materials. If a customer doesn't find what they need they can order custom materials.

Tutorials
Tutorials are available to guide customers through the test selection and generation process. There are also Tutorials on Webinar Registration and Test Scoring.

Trainings
Many of our webinars and on-site training programs are open to public agency HR staff but the Webinar Archives for on-demand viewing are only available to customers and is located under Links. Customers can earn a certificate by completing our Selection Academy webinar courses.

Links
The Links to websites are listed by Category. For example, there are categories for ADA, Affirmative Action, Associations, Attorney, Bill Find, CA Exit Exam, CA Information about the State, Compensation (surveys), Consultants (CODESP does NOT endorse any one consultant/lawyer. These individuals were referred to us either by customers or they have presented at a CODESP Training/Webinar), Dictionary, Education Code, Employee Associations, FMLA, HR General Information, Job Analysis, Job Descriptions, Government Agencies, Job Postings, NCLB, Special Education, Technology (web search help), Test Development, Test Practice and Study Guides, Translation, Tutorials (Word, Excel), Webinar Archives, etc. Click on the categories for the websites.

LEFT margin of the Website
Interview Builder: Allows customers to search for interview questions based on Job Family, Job Level and/or Competency.

CATS Request Form: Multiple choice test materials are sent to customers through their secure CODESP website after submission of a CATS Request Form.

Questions? Email: codesp@codesp.com