

CODESP NEWSLETTER - February 2018

ABOUT CODESP SERVICES

CODESP is a public joint powers agency. We offer employee selection materials/software and training for a low fee. Our multiple-choice item bank has over 40,000 items and our online Interview Builder has over 15,000 questions. Situational and Performance Exams, Writing Exercises, Supplemental Application Forms, Job Description Builder, Online Testing, and Webinars & Trainings are also available. All of our services are easy to use and available online. Learn more at www.codesp.com

MID-YEAR FEES

Join CODESP today to take advantage of our one-time mid-year fee! Half the annual fee, but the same great service. There are no test rental fees, and services continue through June 30, 2018. Click [here](#) or [email](#) us for more information.

SELECTION ANALYST RECRUITMENT

CODESP is seeking a Selection Analyst who is experienced, detail oriented, and customer focused to join our small group of dedicated professionals. View the job bulletin [here](#) . Final date to apply is [THIS WEDNESDAY](#) February 7, 2018.



WELCOME FROM THE NEW EXECUTIVE DIRECTOR



WELCOME NEW CUSTOMERS!

CODESP would like to wish a warm welcome to new customers who have joined us in the 2017-18 year. We are excited to have you on board! We welcome any questions you may have and look forward to working with you!

Bay Area Community Resources
Boys and Girls Club of San Marcos
City of Reno
Cosumnes Community Services District
County of Ventura
Dos Palos-Oro Loma Jt. USD
Duarte USD
Excelsior Charter Group
Gustine USD
Magnolia SD

Murrieta Valley USD
New Haven USD
Oxnard UHSD
Pasadena City College
Roseville City SD
San Lorenzo Valley USD
Santa Barbara City College
Tustin USD
Victor Valley Community College

NEW PRODUCTS SINCE SEPTEMBER

MULTIPLE-CHOICE

Multiple-Choice questions are requested by completing a CATS Request Form found on our website. Customers receive approximately 140 questions to choose from. Tests are generated directly from the customer's computer.

Approximately 300 new multiple-choice questions have been entered in to our online item bank in the following item banks: Assessor; Airport; Animal Care; Community Services-K12; Maintenance; Management/Supervision; Math-Office; Office; Police; Security; Software; Theater; Water.

INTERVIEW BUILDER

Our Interview Builder is located on the left margin of our website. It contains approximately 15,000 questions searchable by competency and job family. A tutorial is available under Tutorials, and archived webinars are posted under Links. If you can't find what you need, check another job family, competency or job level. Still can't find the questions? Email, tests@codesp.com

Approximately 90 new interview questions were added to the Interview Builder in the following job families: Child Care/Preschool-Noon or Yard Duty; Facilities (No Maintenance); Farm-Agricultural Specialist; Information Technology-Systems Design; Library (Public); Mechanic; Public Works-Maps/GIS; Therapist-Mental Health

OTHER NEW TEST MATERIALS

CODESP posts sample test materials such as Supplemental Application Forms; Performance Exercises; Situational Exercises; Writing Exercises on our website under Test Materials. These are only samples and must be edited and reviewed by local job experts. If you don't find what you need, email tests@codesp.com

New Materials: 6 Supplemental Application Forms; 3 Performance Exercises; 4 Situational Exercises; 5 Writing Exercises

JOB OPPORTUNITIES IN HR

Agency: Santa Monica-Malibu USD
Position: Director – Classified Personnel
Closing Date: 2/9/18
Salary: \$104,60 - \$126,624/year
Application Link: [Click Here](#)

Agency: Hacienda La Puente USD
Position: Personnel Director
Closing Date: 2/22/18
Salary: \$124,402 - \$139,717/year
Application Link: [Click Here](#)

CODESP WINS JOYNER SNIPES AWARD



We would like to extend our thanks and gratitude to the California School Personnel Commissioners Association (CSPCA) for selecting CODESP as a co-winner of the prestigious Joyner/Snipes Award. We are humbled to be the first non-individual or district to receive this great honor.

UPCOMING EVENTS

TRAINING/CONFERENCES/PROGRAMS

Western Region Intergovernmental Personnel Assessment Council (WRIPAC) www.wripac.org

Multiple Training Opportunities:

- Creating Equity, Inclusion, and Integration, February 8 – 9, 2018 in Martinez, CA and April 26 – 27, 2018 in Downey, CA
- Multiple-Choice Item Writing and Editing, February 8, 2018 in San Francisco, CA
- Interpreting and Analyzing Item Analysis Data, February 9, 2018 in San Francisco, CA
- Recruitment and Selection Planning, April 12, 2018 in Palo Alto, CA
- Job Analysis, May 10 – 11, 2018 in Torrance, CA

Additional information available at <http://www.wripac.org/meetings-and-training>

Northern California Chapter – International Public Management Association – Human Resources (NCCIPMA-HR)
<https://nccipmahr.wildapricot.org/>

- NCCIPMA-HR Annual Chapter Conference, March 15-16, 2018 in Sonoma Valley, CA
 - DoubleTree Sonoma Wine Country, Rohnert Park, CA
 - Register at <https://nccipmahr.wildapricot.org>

Tri-County Schools Personnel Association (TCSPA)

- TCSPA Annual Training Symposium, March 22-23, 2018 in Ventura, CA
 - Location TBD
 - For registration information please contact Valerie Barroso (vbarroso@pvsd.k12.ca.us)

Western Region – International Public Management Association – Human Resources (WRIPMA-HR) www.wripma-hr.org

- WRIPMA-HR Conference, April 25 – 27, 2018 in Sacramento, CA
 - Holiday Inn Sacramento Downtown/Arena, Sacramento, CA.
 - Register at www.wripma-hr.org/conference

Personnel Commissions Association of Southern California (PCASC) <http://pcasc.meritsystem.org/>

- PCASC One-Day Conference, June 1, 2018 in Anaheim, CA
 - Disney's Paradise Pier Hotel in Anaheim, CA.
 - For registration information please contact Bernie Konig (konigb@centinela.k12.ca.us)

STAY CONNECTED



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