

# CODESP NEWS

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## MEMBERSHIP TRAINING MEETINGS

**On January 22, 2003, Sonoma County Office of Education** will host a meeting at 7:30 a.m. for districts in the county. Executive Director Marianne Tonjes will be presenting information regarding CODESP membership and services and the No Child Left Behind Act of 2001. If you would like to participate, contact Marianne for more information.

**On January 22, 2003, San Lorenzo Unified School District** (Bay Area) will host a meeting with Jeff Malek as our speaker. Jeff will provide a repeat of his meeting in Long Beach on Job Descriptions and the Law. He will discuss the important elements of a job description as it ties into safety, workers compensation, FMLA, and the ADA. The meeting will be from 10 a.m. - 12 noon.

**On March 14, 2003, Long Beach Unified School District** will host a training meeting at their Personnel Commission offices on the NEW subject of Employee Selection During Budget Cuts. We will have a panel discussion regarding how districts plan to handle the lean times which have been projected for the next fiscal year. Improving the efficiency of the selection process and also the quality of new employees by using CODESP services will also be addressed.



**View meeting schedules and maps at:  
[www.codesp.com/schedule.shtml](http://www.codesp.com/schedule.shtml)**

## HAPPY NEW YEAR!

This past six months CODESP membership has grown tremendously. Fifty-four new districts joined CODESP during this time. With an increase in membership, the consortium has increased its body of expertise. As threats of budget cuts loom over us this next fiscal year, relying on the help of others in the consortium for advice, etc., will become more important. During the development of the Sample Instructional Aide Test this expertise proved to be very helpful.

### SAMPLE INSTRUCTIONAL AIDE TEST

In December, updates regarding upgrades were made to the CODESP Sample Instructional Aide Test. Statistics from several administrations of the exam were reviewed, and edits were made to some questions based on this information. Additional test question options in the areas of reading comprehension, algebra, and ability to assist in instruction were also added to the current version of the sample test packet.

Updates to reflect the new test material have also been made to the tutorials, which are available on our Members Only area of the website. Two different versions of the tutorial are currently available and they have been reformatted for easier reading.

The general tutorial, which would be helpful to all candidates, "Tips to Increase Your Test-Taking Skills", includes information regarding completing applications, written tests, interviews, and performance tests.

A second version, "Paraeducator/Instructional Aide Tutorial", contains specific test information regarding the sample test.

A user name and password are required for access to the Members Only area.

## **UPCOMING CONFERENCES**

### **WRIPAC**

**Western Regional Intergovernmental  
Personnel Assessment Council  
January 29, 2003, 8:30 - 4:30 p.m.  
Preconference Training**

Prior to the January meeting there will be a choice of 3 training workshops:

**Performance Testing  
Pass Point Setting  
Item Analysis**

The cost of each workshop is \$100/WRIPAC members and \$120/Non-Members.

The conference will be held **January 30 - 31** at the Shelter Point Hotel and Marina in San Diego. There are no registration fees to attend the conference.

To register for the preconference training email: [sstocks@co.tulare.ca.us](mailto:sstocks@co.tulare.ca.us).

### **CALIFORNIA SCHOOL PERSONNEL COMMISSIONERS ASSOCIATION STATE CONFERENCE**

#### **A Spirit of Excellence**

A rich array of current topics and trends will be offered during the workshops, sometimes addressing specific groups in small sessions (i.e., Commissioners, directors, staff), other times with subjects of interest for the entire body of attendees together.

CODESP will be part of a panel discussion regarding the No Child Left Behind Act on January 31, from 10:00 a.m. - 11:30 a.m.

**January 30 — February 2, 2003  
Red Lion, San Diego**

Email: [mnormaj@sdcoe.k12.ca.us](mailto:mnormaj@sdcoe.k12.ca.us)

#### **MEMBERS**

**TO ORDER TEST MATERIALS  
COMPLETE A C-CIB REQUEST FORM ON OUR  
WEBSITE:**

**[WWW.CODESP.COM](http://WWW.CODESP.COM)**

**FOR TESTING QUESTIONS EMAIL:  
[TESTS@CODESP.COM](mailto:TESTS@CODESP.COM)**

### **NO CHILD LEFT BEHIND ACT**

**New US Department of Education  
Guidance:**

Department of Education  
34 CFR Part 200

Title I—Improving the Academic  
Achievement of the Disadvantaged; Final  
Rule Qualifications of Paraprofessionals:  
page 23.

[http://www.ed.gov/legislation/  
FedRegister/finrule/2002-4/120202a.pdf](http://www.ed.gov/legislation/FedRegister/finrule/2002-4/120202a.pdf)

### **SB 1405 - Governor Gray Davis' signing message regarding Senate Bill 1405.**

*To Members of the California State Senate:*

*I am signing Senate Bill 1405, which would implement the portion of the federal No Child Left Behind (NCLB) Act of 2001 (P.L. 107-110) related to paraprofessionals. I agree that paraprofessionals need not be reassessed if they have previously been assessed in a manner that complies with the requirements of NCLB.*

*It is my intention in signing this measure to ensure that California is in full compliance with NCLB. If this bill is determined to be inconsistent with any of the requirements of NCLB, the State Board of Education, as the State Educational Agency responsible for implementing NCLB, will add requirements or assessments, as appropriate.*

## **NEW MEMBERS**

Amador County USD  
Arcadia USD  
Chaffey Joint Union HSD  
Cucamonga SD  
Cupertino Union SD  
Lincoln USD  
San Bernardino City USD  
Sonoma County Office of Education