

CODESP

COOPERATIVE
ORGANIZATION FOR THE
DEVELOPMENT OF
EMPLOYEE
SELECTION
PROCEDURES

CODESP is a joint powers agency and consortium of public educational agencies that supplies employment test products and human resource services. Access to online services is also available to non educational public agencies through a subscriber option.

CODESP was formed over thirty five years. The annual fee of \$1,750 (\$875/midyear) allows customers unlimited online access to services, and free training. By utilizing CODESP services, customers improve their selection procedures and ability to develop valid employee test instruments to meet federal and state employment regulations. CODESP's easy-to-access test materials provide the necessary tools for agencies to determine the KSAs and competency levels of applicants required for success on the job prior to hire.

TEST PRODUCTS

Supplemental Applications

Interviews

Performance Examinations

Writing Exercises

Test Scoring and Item Analysis

Multiple Choice Tests

NCLB Compliant Test Materials

There are over 21,500 test items in the item bank. Tests can be generated in online or paper format directly from a customer's workstation.

Test products are customized by request

ONLINE TESTING

We are excited to announce our newest service proctored online testing! Customers can create a multiple choice test, administer it, score it, and receive item analysis all online. There will be no additional charge for this service including:

No test rental or per applicant fee!

TRAINING

CODESP provides frequent FREE on-site and webinar training in various human resource subject areas such as interviews, job analysis, supplemental applications, job description development, exam planning, legal updates, interpreting test results, and classification. Guest presenters include attorneys and other experts in the HR field.

JOB ANALYSIS QUESTIONNAIRES

- **Available online in a easy-to-complete, flexible and comprehensive format for collection of job information.**
- **Job-related knowledge, skills, abilities and competencies required to perform the job are captured and linked to the tasks performed.**
- **Working conditions, physical and mental requirements are collected to assist in ADA/return-to-work issues.**

JOB DESCRIPTION BUILDER

- **Online system allows for import of job analysis data or use of the existing database of information to produce printer-ready job descriptions.**
- **Checklists provide customers with public agency related options for task statements and minimum qualifications**

CONTACT INFORMATION

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