

CODESP

Cooperative Organization for the Development of Employee Selection Procedures

Human Resource Assistance for Community Colleges

**SCREEN AND HIRE EMPLOYEES FAIRLY AND EFFICIENTLY
USE CODESP SELECTION AND JOB DESCRIPTION TOOLS**



CODESP is a non-profit consortium of schools and colleges, which for a low membership fee, provides employment selection materials and other valuable HR tools.

CODESP PRODUCTS

- Multiple Choice Tests
- Interview Questions
- Supplemental Questionnaires
- Writing Exercises
- Job Analysis Questionnaires
- Job Descriptions
- HR Training/Webinars

Community colleges can benefit by using CODESP products and services to develop job-related employment materials to efficiently screen, assess and select qualified classified and faculty employees. Job analysis and online job description assistance is also available. Applicant screening products, such as supplemental questionnaires, can be integrated into most applicant tracking software and customized upon request. All products, services and training are accessible to members online for the low annual fee of \$1,750.

Current Community College District Members

- Chaffey
- Citrus
- Contra Costa
- El Camino-Compton Center
- Glendale
- Long Beach
- San Bernardino
- San Joaquin Delta
- San Luis Obispo County
- Santa Monica
- South Orange County
- State Center
- Ventura County

CODESP has provided public school districts and colleges with quality human resource services and employee selection materials for over 30 years.



CODESP

**Call for
information
regarding
services**

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