



2024 – 2025 CODESP AFTERSCHOOL-HEAD START PROVIDER FEE STRUCTURE

Fee Options:

Current Fiscal year: July 1, 2024 – June 30, 2025

Mid-year: Discounted rate for any time after January 1, 2025 – June 30, 2025 *with an obligation for full-year subscription for the following full fiscal year (July 1, 2025-June 30, 2026)**

The fee schedule below is for Afterschool and Head Start providers that are paying their own fees. If the fees are being paid by a partner school district, please refer to the Member Fee document.

AFTERSCHOOL-HEAD START PROVIDER FEE SCHEDULE

Number of Sites	Annual Fee: Up to 4 M/C Templates & Up to 4 Interview Templates	Mid-year Fee: Up to 2 M/C Templates & Up to 2 Interview Templates	Annual Fee: Up to 8 M/C Templates & Up to 8 Interview Templates	Mid-year Fee: Up to 4 M/C Templates & Up to 4 Interview Templates
25 or less	\$1,300	\$650.00	\$2,575	\$1,300
26 – 50	\$2,575	\$1,287.50	\$5,150	\$2,575
51 – 100	\$2,825	\$1,412.50	\$5,650	\$2,825
101 – 150	\$3,075	\$1,537.50	\$6,150	\$3,075
151 – 200	\$3,325	\$1,662.50	\$6,650	\$3,325
201 – 250	\$3,575	\$1,787.50	\$7,150	\$3,575
251 or more	\$3,825	\$1,912.50	\$7,650	\$3,825

Test Ordering & Development Process: A Multiple-Choice template is provided to the customer for their review. It will contain approximately 125 test questions to choose from. The customer chooses questions and notifies CODESP. CODESP creates the test from the questions chosen. The final test is returned to the customer by password protected email.

Interview Questions are available on a limited basis. Each interview template contains approximately 15 interview questions. Examples of subject areas provided in the interview templates: Instructional Aide; Special Education; Bilingual Spanish; Office Technician.

Terms of Service:

Afterschool-Head Start providers will have:

- The ability to order multiple-choice test and interview templates to review and select questions that will be used to develop final test content
- Multiple-choice tests and interview questions sent from CODESP through password-protected email to HR or other administrator contacts who have signed a CODESP Security Agreement
- The ability to administer the multiple-choice tests in secure proctored locations; a list of test site locations must be submitted with the CODESP Subscriber Agreement.
- This agreement does not include access to the secure areas of the CODESP website

PAYPAL PAYMENT OPTION: Customers have the option to pay with a credit card through PayPal. Payments through PayPal will be subject to an additional 3.5% service fee.

The final selection of test materials is the customer's responsibility.